

## Policy on Transfer and Advanced Placement Credit

Department of Chemistry and Biochemistry, Denison University

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### *To Request Transfer Credit*

- In order to evaluate *any* course for possible credit, a syllabus must be submitted that contains the following information:
  - Textbook used
  - List of Chapters/Topics covered
  - Lab syllabus with list of title/descriptions of labs
- All transfer credit and study-abroad course requests must be made to the chair of the Department of Chemistry and Biochemistry.
- While not critical for evaluating the potential of a course for transfer credit per se, it will also be helpful if you can tell us *why* you wish to take this class, and what future Chemistry/Biochemistry courses you plan to take at Denison. This will help us better advise you as to the likely educational consequences of choosing to take this class off-campus.

### *Transfer Credit*

- As a general rule, Denison does not accept any high school courses for transfer credit; only courses taught for college students by college faculty with college-level course materials are accepted for transfer credit. Students who feel that the advanced level of their high school chemistry training may have prepared them for Denison coursework beyond the introductory level are encouraged to contact the department chair to explore the possibility of testing out of CHEM 131 (please see the section on Advanced Placement credit below).
- **Foundations of Chemistry coursework transfers as CHEM 199 credit with no**
- **GE designation**
- **General Chemistry I coursework at a typical US college or university (as approved by the department) will transfer in to Denison as CHEM 131**
- **General Chemistry II coursework at a typical US college or university (as approved by the department) will transfer in as CHEM 199**
- **Organic Chemistry I coursework at a typical US college or university (as approved by the department) will transfer in as CHEM 132**

- **Organic Chemistry II coursework at a typical US college or university (as approved by the department) will transfer in as CHEM 251**
- All Chemistry and Biochemistry courses at Denison have an integral laboratory component. At other schools, this may not be the case -- the class may be offered without the lab, or the class and lab may be listed as separate classes. For the class to receive course-equivalency credit, you will need to take the class AND the lab.
- Course descriptions that you find online or in printed material from the college may suggest strongly that the course at that institution will transfer to Denison, but what we really need to make the formal determination about transfer credit is
- Please be sure to get a syllabus for both the lab and classroom component of any course that you want to have evaluated for transfer credit. These should be readily available to you, but you may have to contact the department directly to get them. For the purposes of evaluating the transfer credit potential of a course, the syllabus from an earlier offering of the class (within the past year) is usually sufficient -- it doesn't need to be final syllabus for the upcoming version of the course.
- Note that if you take a course at an institution that is on a quarter system rather than a semester system, (a) your off-campus course is *unlikely* to transfer in with full Denison credit, and (b) it is likely that there will be some areas of chemistry covered in the corresponding Denison course(s) that won't be covered (for lack of time) in the off-campus course. If you take further chemistry courses at Denison, you'll still be held responsible for these topics, so you are strongly encouraged to meet with the Chemistry & Biochemistry department chair before your off-campus studies, and to meet with the instructors of any subsequent courses you take at Denison. We'll do our best to help you master any material you have missed by taking a course off campus, but you must recognize that you will have to take the initiative to learn these topics.

### *Advanced Placement credit*

A score of 4 or 5 on the AP Chemistry exam will earn students 4-credits for Chem 199.

A score of 6 or 7 on the HL - IB exam will earn students 4-credits for Chem 199.